



MELROSE SUBDIVISION MODIFICATION APPLICATION

MELROSE SUBDIVISION HOMEOWNERS ASSOCIATION, INC.

PLANS AND SPECIFICATIONS MUST BE ATTACHED

Owner/Applicant

Name(s): _____
 Job address _____

 City: _____ State _____
 Phone# and Email _____

DATE:**Building Site Information**

Lot# _____
 Subdivisio MELROSE

CONTRACTOR INFORMATION (If applicable)**Are you doing the work yourself? YES or NO**

Name _____
 Address _____

 Phon _____
 Phon (Day _____)

PLANNED ACTIVITY: Privacy Fence Storage Building Children's Play Set
 Landscape Plantings Other

BRIEF DESCRIPTION OF WORK

By signing below, I certify that I have read the Declaration of Single Family Residential Protective Covenants, Conditions, and Restrictions for Melrose Subdivision, along with any and all amendments thereto (the "Covenants, Conditions and Restrictions") and understand that I must comply with the Covenants, Conditions and Restrictions. I also certify that I have read the Melrose Architectural Review Committee Post House Closing Design Guidelines (the "Design Guidelines") that have been adopted by the Melrose Homeowner's Association Board of Directors and understand that I must comply with the Design Guidelines. I also certify that I have read this application and exhibits attached hereto (the "Application") and agree to comply the terms set forth herein. I hereby acknowledge that I must wait on full Architectural Review Committee approval before commencing any work on my property. Furthermore, I hereby acknowledge that if I fail to comply in full with the Covenants, Conditions and Restrictions, the Design Guidelines, or the Application, I am subject to any and all remedies available to the Melrose Homeowner's Association, Inc. pursuant to the aforementioned documents and applicable laws. [Email to knelson@regencymultifamily.com](mailto:knelson@regencymultifamily.com)

OWNER _____
 Signature required

Date _____

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CLARIFICATION EXHIBIT - PLAYSET APPLICATION SUPPLEMENT:

The applicant agrees to adhere to the ARC Design Review standards below and the other exhibits to this application. Please read through thoroughly and fill in the appropriate information below.

Section IIIS - All playhouses or Playsets visible from any street within Melrose Subdivision must be approved by the ARC. In addition, a playhouse shall be considered an accessory building if it measures more than 24 square feet, is more than 6 feet high from peak to ground or is constructed on a concrete slab or footing. Playsets that are subject to ARC approval are to be built from wood that is stained to match the privacy fence detail for Melrose. Plastic playsets are not allowed if visible from any street within Melrose. Playset approvals are generally limited to the area that is inside the boundary of each side of the home and within 20' from the rear of the home, unless the ARC determines there may be a more discrete location on the property.

Design Review Questions for Playset Building Applications:

- 1) Will the proposed storage building sit behind an existing 6' wooden privacy fence? Please circle the correct answer.
 - a. Yes
 - b. No
- 2) Please give the dimensions of the structure below:
 - a. Height (from the ground to the ridge of structure) _____ feet _____ inches
 - b. Width (side to side) _____ feet _____ inches
 - c. Length (front to back) _____ feet _____ inches
- 3) What is the exterior cladding materials: Please circle the appropriate one.
 - a. Frame and Tower (if applicable)
 - i. Pressure Treated Lumber
 - ii. Composite Lumber (Trex)
 - iii. Plastic - NOTALLOWED
- 4) What are the colors of the exterior:
 - a. Frame and Tower _____

*Any prefabricated playset requests must have a picture of the structure attached to the application.
Any Site Built building must have all of the documentation required in Section II B 1-3. Number 4 is only required if not listed above.*

On the following page, applicant is to use the graph paper to draw a site plan of their lot. On this graph paper, please first draw your lot, then your home. Then show any fence on the boundary lines. Show the location of where the structure is requested to sit on the lot. Be sure to label the front of the home. See the sample on the Association Voice site for Guidance of what the ARC needs to process the request efficiently

OWNER _____
Signature required

_____ Date

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Site Plan Exhibit

