

Melrose
SUBDIVISION MODIFICATION APPLICATION

MELROSE SUBDIVISION HOMEOWNERS ASSOCIATION, INC.

PLANS AND SPECIFICATIONS MUST BE ATTACHED

Owner/Applicant

Name(s): _____

House address _____

Email: _____

Phone# _____

DATE:

Building Site Information

Lot# _____

Subdivisio Melrose

CONTRACTOR INFORMATION (If applicable)

Are you doing the work yourself? _____

Name _____ Nam _____

Address _____ Phon (Day _____

_____ Perm) **Does the City require a permit?**

Requir **Yes or No**

PLANNED ACTIVITY: Privacy Fence Storage Building Children's Play Set
 Landscape Plantings
Other

BRIEF DESCRIPTION OF WORK

By signing below, I certify that I have read the Declaration of Single Family Residential Protective Covenants, Conditions, and Restrictions for Melrose Subdivision, along with any and all amendments thereto (the "Covenants, Conditions and Restrictions") and understand that I must comply with the Covenants, Conditions and Restrictions. I also certify that I have read the Melrose Architectural Review Committee Post House Closing Design Guidelines (the "Design Guidelines") that have been adopted by the Melrose Homeowner's Association Board of Directors and understand that I must comply with the Design Guidelines. I also certify that I have read this application and exhibits attached hereto (the "Application") and agree to comply the terms set forth herein. I hereby acknowledge that I must wait on full Architectural Review Committee, **which can take up to 30 days, before** commencing any work on my property. Furthermore, I hereby acknowledge that if I fail to comply in full with the Covenants, Conditions and Restrictions, the Design Guidelines, or the Application, I am subject to **any and all remedies available to the Melrose Homeowner's Association, Inc. pursuant to the aforementioned documents and applicable laws.**

**FILL OUT COMPLETELY BEFORE SUBMITTING, NO JPEG allowed scan to
knelson@regencymultifamily.com or fax to 334-347-0139**

OWNER _____
Signature required

Date _____

CLARIFICATION EXHIBIT - LANDSCAPING ACTIVITIES APPLICATION SUPPLEMENT:

The applicant agrees to adhere to the ARC Design Review standards below and all exhibits to this application. Please read through thoroughly and fill in the appropriate information below.

Section IVF - No additional plantings or landscaping shall take place on any property without reviewer approval. Although additional landscaping is encouraged within Melrose Subdivision, **reviewer approval is required** prior to any owner installing any tree, shrub, grass, bush, hedge, hardscape, landscape bed, etc. on their property. Also, **no turf removal** is to take place on the property without reviewer approval. The ARC encourages the planting of native or commonly found species in the Prattville area. Plantings of exotic or invasive species are prohibited. The approval of any landscape plan, is the sole discretion of the acting ARC.

Design Review Questions for Landscaping Activities Applications:

1) Please insert the appropriate data in the Cells below pertaining to plant species, size, and qty: (If not applicable write on page one of the application)

Species of Plantings	Size (Height)	Quantity

2) Please list the materials below of any Hardscape Installation that will be visible from the street (Walls, Bed Borders, Mulch, etc.):

On the following page, applicant is to use the graph paper to draw a site plan of their lot. On this graph paper, please first draw your lot, then your home. **Mark where your fence and/or boundary lines are located. Show the location and use exact measurements of where the landscape modifications are requested to be installed. Be sure to label the front and back of the home and which streets surround your property. If your application is not filled out completely and correctly by adhering to the ARC/CCR guidelines there may be a resubmission fine on your account. Questions? Call 334-308-0049**

OWNER _____
Signature required

Date

Site Plan Exhibit

